

**SCHOOL MUSIC EDUCATION PLAN – LOVE MUSIC TRUST**

**PLANNING**

<b>WHAT</b>	<b>HOW</b>	<b>WHO</b>	<b>MILESTONES</b>	<b>RISK / MITIGATION</b>
Obtain a clear overview of all schools	Complete a school engagement grid and RAG rate all schools	Directors, Curriculum Lead (CL) and Vocal Lead (VL)	Ongoing throughout academic year 22-23	Low
Prioritise schools requiring support and guidance.	Use information from the school engagement grid to identify the schools with low engagement and offer them the opportunity to meet and access support.	Directors / CL/ VL	June 2023	Low
Plan engagement	Using the findings from the needs analysis and mapping exercise to plan appropriate activity, or increase signposting to activities, for schools/areas and the Borough	Directors	April 2023 onwards	Medium. Activity deliverers must be the most appropriate. Must have clear reasoning for appointing.
Measure success	Use School engagement grid and data return to evaluate the impact of the work of the music hub on pupils' music education	Directors, CL/ VL	Ongoing	Low
Be aware of the impact of our Equity, Diversity and Inclusion policy	Use data return and the needs analysis to review the impact of the policy and review any further steps that need to be taken to	Directors	July 2023	Medium

Support schools to assess progress against NPME	ensure we are accessible to as many people as possible			
	Provide advice and support on how to raise success/achievement	Directors, CL/ VL	Ongoing	Low
	Organise subject reviews for schools	CL	Ongoing	Medium. This must be seen as a supportive process
	Ensure reviewers have knowledge/skills to carry out reviews	CL	Ongoing	Medium - Must ensure up to date with all the latest National guidance.

EXPERTISE				
WHAT	HOW	WHO	MILESTONES	RISK / MITIGATION
Audit Expertise and capacity across the Hub	Identify skills and capacity of LMT staff	Directors	Sept 2022	Low
	Complete an audit of trustees to ensure we have appropriate expertise and that the board is representative of the demographic of Cheshire East	Directors	July 2024	Medium
	Identify gaps in skills/capacity and engage partners or commission work as appropriate	Directors/CL / VL	Ongoing	Medium: Engagement with partners must be transparent
	Identify skills gaps in schools	Director / CL / VL	Timeline dependant on outcomes of subject reviews and 1:1 Meetings	Low
	Ensure the database of independent tutors and potential partners is up-to-date	Assistant Director	Ongoing	Low

NETWORKS				
WHAT	HOW	WHO	MILESTONES	RISK / MITIGATION
Expand the reach of the Hub	Ensure clear communication and representation at Headteacher and Governor Meetings	Directors	Dates of meetings established by Jan 2023. Directors attend meetings	Medium: Need to establish clear communication with LA and be invited to attend those meetings
	Identify outstanding practitioners who might engage with those who feel under represented in our community	Directors / CL / VL	Practitioners identified by July 2022.	Medium: Need a strategy if practitioners can not be found in CE
	Continue to engage with the NW Bridge organisation and the Bridge network	Directors	Ongoing	Low
	Continue to work with the steering group made up of representatives of partner organisations and students	Assistant Director / CL / VL	Termly meetings	Low
	Identify gaps in provision for under represented sections of the community and increase accessibility where appropriate	Assistant Director	August 2023	Medium

COMMUNICATION				
WHAT	HOW	WHO	MILESTONES	RISK / MITIGATION
Ensure schools have a clear understanding of the role and purpose of hubs, the NPME, the Model Music curriculum (MMC) and of how the hub can support schools with delivery of their music curriculum	Collate and share local and national guidance through emails, newsletters, social media, conversations with schools and CPD events	Directors / CL / VL	Ongoing	High: Need to evaluate the impact of communication strategy, and constantly review to ensure it is fit for purpose
	Continue to support schools with Arts Mark Award and act as advocates for Arts Award	Directors / CL	First school to have achieved their Arts Award by Dec 2022	Low
	Publicise the work of the hub effectively to schools and explain how it can contribute to school improvement	Directors / CL / VL / Digital content coordinator	Ongoing	High: Need to evaluate the impact of communication strategy, and constantly review to ensure it is fit for purpose
	Expect that all schools engage with the hub and with the NPME; have regular supportive, challenging conversations with each of the schools	Directors / CL / VL	Ongoing	Medium: Need to maintain good relationships with all schools and ensure there is capacity to meet with schools

CURRICULUM				
WHAT	HOW	WHO	MILESTONES	RISK / MITIGATION
Provide resources and training to support EYFS teachers in delivering music	Develop a foundation stage scheme of work for use in nurseries and pre schools	CL	Complete by Feb 2023	Low
	Provide training to EYFS settings	CL	Half termly CPD beginning in April 2023	Medium: cost and staffing implications
	Provide resource packs for EYFS settings (30 free of charge) and at cost to remaining settings	CL	April 2023	Low
Ensure that equality, diversity and inclusion is an integral part of the LMT schemes of work	Within the lessons in the LMT schemes ensure that there is reference to, and examples from, a variety of cultures, religions and traditions. Our schemes of work will also include music that has been adapted to suit a variety of needs.	CL	Ongoing review of lessons	Medium: time involved
Develop awareness of NPME and MMC	Support schools through CPD, meetings and communications to meet the expectations of the NPME	CL / VL / Directors	Ongoing	Low
Support schools with lesson sequencing to evidence intention and implementation	Ensure LMT Curriculum is accessible to all schools	CL	Ongoing	Medium: cost implications for some schools

<p>First Access is integrated into the school curriculum, and is not a 'stand alone' project within the school.</p>	<p>Discuss with schools as part of their subject review and school music development plan.</p>	<p>CL</p>	<p>Ongoing</p>	<p>Low</p>
<p>Support the development of clear progression routes for children from FA</p>	<p>Develop a clear understanding of all possible pathways for children in schools/areas and across the borough by keeping the information gathering process up to date.</p>	<p>Directors / CL / VL / Partners</p>	<p>Ongoing</p>	<p>Medium: Are the pathways there? If not, who will meet the need?</p>
	<p>Provide information on progression pathways to all schools via network meetings, newsletter etc.</p>	<p>Directors / CL / VL / Digital Content Coordinator</p>	<p>Regular updates to schools via emails and CPD events</p>	<p>Medium: Need to ensure that information gets to pupils via schools</p>
	<p>Foster an aspirational culture by working with partners to offer high quality large scale opportunities that inspire.</p>	<p>Directors</p>	<p>Ongoing opportunities planned in line with business plan</p>	<p>Low</p>
<p>Support schools with the Self Evaluation process</p>	<p>Provide clear documentation and processes for self-evaluation</p>	<p>CL</p>	<p>Ongoing</p>	<p>High: Schools may not feel they have the skills/expertise to undertake the SE process</p>
	<p>Provide subject reviews to schools to support them with self evaluation and developing their music development plan.</p>	<p>CL / VL / Directors</p>	<p>Ongoing</p>	<p>Medium: Staff capacity to complete subject reviews when needed.</p>

CPD				
WHAT	HOW	WHO	MILESTONES	RISK / MITIGATION
Provide appropriate CPD and support packages to all schools	To promote the CPD membership package for schools	Assistant Director / Curriculum Lead / Vocal Lead	Ongoing	Medium: Planned CPD must reflect needs
	Deliver six twilight sessions per year	Assistant Director / Curriculum Lead / Vocal Lead	Completed by July 2023	Low
	Run a Primary Music Education Conference	LMT Management / Partners / Independent	May 2023	Low
	Provide tailored CPD twilight sessions to individual schools in response to their subject review / school development plan	Curriculum Lead	Ongoing	Medium: Capacity of curriculum lead / management team / tutors to deliver